



Rutland County Council

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Minutes of the **MEETING of the HEALTH AND WELLBEING BOARD** held in the Council Chamber, Catmose, Oakham, Rutland, LE15 6HP on Tuesday, 27th September, 2016 at 2.00 pm

PRESENT:		
1.	Richard Clifton (Vice Chair)	Portfolio Holder for Health and Adult Social Care
2.	Alastair Mann	Alternative Portfolio Holder for Health and Adult Social Care
3.	Dr Andy Ker	Vice Chair, East Leicestershire and Rutland Clinical Commissioning Group (ELRCCG)
4.	Fiona Taylor	Care Business Manager, Spire Homes
5.	Helen Briggs	Chief Executive, RCC
6.	Jennifer Fenelon	Chair, Healthwatch Rutland
7.	Mark Andrews	Deputy Director for People, RCC
8.	Mike Sandys	Director of Public Health, Leicestershire and Rutland
9.	Sandra Taylor	Health and Social Care Integration Project Manager, RCC
10.	Dr Tim O'Neill	Deputy Chief Executive and Director for People, RCC
11.	Tim Sacks	Chief Operating Officer, East Leicestershire and Rutland Clinical Commissioning Group (ELRCCG)

IN ATTENDANCE:		
12.	James Fox	Safeguarding Boards Business Office Manager
13.	Toby Sanders	Managing Director, West Leicestershire Clinical Commissioning Group

OFFICERS PRESENT:		
14.	Jane Narey	Corporate Support Officer (minutes), RCC

307 APOLOGIES

15.	Emma Jane Perkins	Service Manager, Adult Social Care
16.	Inspector Drummond	Gavin Leicestershire Constabulary
17.	Jane Clayton-Jones	CEO of Rutland Citizens Advice
18.	Karen Kibblewhite	Head of Commissioning, RCC
19.	Rachel Dewar	Leicestershire Partnership NHS Trust
20.	Terry King (Chair)	Leader of Rutland County Council
21.	Wendy Hoult	Better Care Manager for the East Midlands, NHS

	(rep. Trish Thompson)	England Local Area Team
22.	Yasmin Sidyot	Head of Strategy and Planning, East Leicestershire and Rutland Clinical Commissioning Group (ELRCCG)

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In the absence of Mr King as Chair; the Vice-Chair, Mr Clifton chaired the meeting.

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308 RECORD OF MEETING

The minutes of the meeting of the Rutland Health and Wellbeing Board held on the 28th June 2016, copies of which had been previously circulated, were confirmed as a correct record and signed by the Chair.

309 DECLARATIONS OF INTEREST

No declarations of interest were received

310 PETITIONS, DEPUTATIONS AND QUESTIONS

No petitions, deputations or questions were received from members of the public.

311 DRAFT JOINT HEALTH AND WELLBEING STRATEGY AND REVISED TERMS OF REFERENCE

Report No. 186/2016 was received from Mark Andrews. The purpose of the report was to provide the Board with an updated Health and Wellbeing Strategy and Terms of Reference following the Development Session held on the 7th July 2016.

During discussion the following points were noted:

- a) The updated strategy and terms of reference would give the board more flexibility.
- b) The strategy would identify the principles and priorities of the board.
- c) There would be 3 main priorities:

Priority 1 – Extend Health Life Expectancy

Priority 2 – Reduce Health Inequalities

Priority 3 – Integration of Health and Social Care Services to support those most at risk

- d) Item 3 listed under 'Principles' of the Terms of Reference would need to be re-worded slightly for better clarification.

AGREED:

1. The Board would **NOTIFY** Mark Andrews of any comments on the initial draft Joint Health & Wellbeing Strategy and the identified priorities.

2. The Board would **NOTIFY** Mark Andrews of any comments on the revised Terms of Reference for the Health and Wellbeing Board and the Integration Executive Group.
3. Further drafts of the strategy and terms of reference would not be developed and presented to the Health and Wellbeing Board but would be sent directly to Council for formal approval.

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At the request of the Vice-Chair, Agenda Item 7 was discussed before Item 6 next.

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312 LOCAL SAFEGUARDING CHILDREN'S BOARD & SAFEGUARDING ADULTS BOARD: ANNUAL REPORTS

Report No. 185/2016 was presented by James Fox, Safeguarding Boards Business Office Manager. The purpose of the report was to bring to the Health and Wellbeing Board's attention the draft Annual Reports 2015/16 for the Leicestershire and Rutland Safeguarding Children Board (LRLSCB) and the Leicestershire and Rutland Safeguarding Adults Board (LRSAB) for consultation and comment.

During discussion the following points were noted:

- a) The proposed BCT Five Year Strategic Plan 2014-19 would have 6 key themes:
 - i. Urgent care
 - ii. Frail older people
 - iii. Long-term conditions
 - iv. Planned care
 - v. Mental health
 - vi. Learning Disability
- b) The Community Agents scheme, funded by the Better Care Fund, was very successful
- c) The proportion of contacts referred to Children's Social Care in Rutland had increased to 41%. This was due to the improved Early Help provision and stronger/easier to access services.
- d) Significant work was still to be done on children with special education needs and disabilities (SEND).
- e) It was recommended that the Board should receive further reports from relevant agencies regarding Child and Adolescent Mental Health Services (CAMHS) transformation and SEND transformation.

AGREED:

1. The Board **NOTED** the contents of the Annual Reports.
2. The Board **AGREED** to consider its capacity to support the work of the safeguarding boards particularly where the annual reports identified need for improvement across partnerships that would feature within the business plans for 2016/17.

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Mr James Fox left the meeting at 2.25 p.m.

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313 LEICESTER, LEICESTERSHIRE & RUTLAND SUSTAINABILITY AND TRANSFORMATION PLAN: UPDATE

Tim Sacks introduced Toby Sanders, Managing Director for the West Leicestershire Clinical Commissioning Group. Mr Sanders gave a presentation to the Board on the Sustainability and Transformation Plan (STP).

During discussion the following points were noted:

- a) There were 5 big issues:
 - i. Urgent & emergency care
 - ii. Integrated teams
 - iii. General practice resilience
 - iv. Service reconfiguration
 - v. Operational efficiency

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Mrs Briggs left the meeting at 2.42 p.m. and returned at 2.43 p.m.

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- b) Details would be needed regarding the minimum level of service that would be provided in Rutland if the services were consolidated in Leicester. This information would be needed by the deadline (21 October 2016) and before the STP went out for public consultation.
- c) The guide from NHS England entitled 'Engaging Local People: a guide for local areas developing Sustainability and Transformation Plans' details three levels of public engagement.
- d) A decision, regarding a public discussion by the 17th October 2016, could not be made as all partners (including NHS England) were not present at the meeting of the Health and Wellbeing Board.

AGREED:

1. The Board **NOTED** the contents of the presentation.
2. The Board **AGREED** that Helen Briggs, Chief Executive would arrange a meeting of all the partners before the 17 October 2016.
3. The Board **AGREED** that the Sustainability and Transformation Plan would be discussed at the next Board meeting on the 29 November 2016.

314 CONGENITAL HEART DISEASE SERVICES IN LEICESTER

Mr Clifton briefed attendees on the letters from and to Will Huxter, the Regional Director of Specialised Commissioning NHS England regarding the proposal to cease the commissioning of congenital heart disease (CHD) services at University Hospitals of Leicester.

During discussion the following points were noted:

- a) Mr Huxter would attend the meeting of the Health and Wellbeing Board on the 31 January 2017 to discuss with the board the issues relating to the Congenital Heart Disease (CHD) service in Leicester.

AGREED:

1. The Board would **NOTIFY** the Vice-Chair, Mr Clifton, of any specific items they would like to be discussed at the Board meeting in January 2017.
2. The Board **AGREED** that Tim Sacks would collate and distribute data regarding the number of Rutland residents accessing the CHD service in Leicester.
3. The Board **AGREED** that Mr Clifton and Healthwatch would collate comments/views from Councillors and the general public respectively regarding the CHD service in Leicester.

315 BETTER CARE FUND PROGRAMME: UPDATE

Report No. 184/2016 was presented by Sandra Taylor, Health and Social Care Integration Project Manager. The purpose of the report was to update the Health and Wellbeing Board members on progress with the 2016-17 Rutland Better Care Fund (BCF) Programme at its mid-way point.

During discussion the following points were noted:

- a) There has been a positive impact in all projects and all results were positive.
- b) Healthwatch were undertaking an important piece of work by looking at patient perspective on the transfer of care.
- c) There was some issue with the Delayed Transfers of Care but the figures were better than before and links with Kettering and Lincolnshire had been improved to reduce the number of delays.

AGREED:

1. The Board **NOTED** the report from the East Leicestershire and Rutland Clinical Commissioning Group

316 ANY URGENT BUSINESS

There was no urgent business

317 DATE OF NEXT MEETING

The next meeting of the Rutland Health and Wellbeing Board would be on Tuesday, 29 November 2016 at 2.00 p.m. in the Council Chamber, Catmose.

AGREED:

The following items would be included on the next agenda:

1. Health Protection Board: Annual Report

To receive an annual report to provide assurance from the Leicester, Leicestershire and Rutland Health Protection Board that it was meeting its statutory functions.

Report from Vivienne Robbins, Consultant in Public Health, Leicestershire County Council

2. Children, Young People and Families Plan 2016-19: Progress Report

To receive a progress report on the achievement against the priority actions detailed in the plan.

Report from Bernadette Caffrey, Head of Families Support – Early Intervention

3. Leicester, Leicestershire and Rutland Sustainability and Transformation Plan: Submission

Report from Tim Sacks, Chief Operating Officer, East Leicestershire and Rutland Clinical Commissioning Group

4. East Midlands Ambulance Service (EMAS) Rutland Listening Event: Final Report

Summary of the outcomes of a listening event hosted by Healthwatch Rutland on 22 July 2016

Report from Gulnaz Katchi, Community Engagement Officer, EMAS

It was noted that an additional meeting of the Rutland Health and Wellbeing Board had been arranged for Tuesday, 31 January 2017, 2.00 – 4.00 p.m. in the Council Chamber at Rutland County Council, Catmose.

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The Chairman declared the meeting closed at 3.36 pm.

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